



'Like' us on FACEBOOK to find reminders, updates, and photos for CLUB VIKES!

CLUB VIKES SUMMER 2018

Viking Elementary ISD #548

We do fun stuff, such as:

- Arts & crafts
- Fun snack projects
- Indoor & outdoor activities
- Special themed days
- Academic enrichment activities
- Field Trips

Staff:

Courtney Thorson

Club Vikes Coordinator
218-863-5910 ext. 5022
crthorson@pelicanrapids.k12.mn.us

Alysa Elizondo

Club Vikes Lead Staff

Abby Fresonke

Club Vikes Lead Staff

Brekken Thorson

Student Helper

Jenny Hernandez

Club Vikes Lead Staff

Katy Thorson

Club Vikes Lead Staff

Laurie Hanson

Club Vikes Lead Staff

On-site Information:

218-731-8439 or
218-863-5910 ext. 5022
clubvikes@pelicanrapids.k12.mn.us
Viking Elementary
1 Viking Drive
Pelican Rapids MN 56572

Club Vikes provides children with a positive, stimulating, and happy experience where they create wonderful memories and lasting friendships! We are focused on making the day a fun-filled experience for your child. The program is open to all students in Kindergarten through 6th grade!

REGISTRATION

Who:

-Everybody! Students (K-7th grade for the '18-'19 School year) who have previously been registered or never been registered!

-This guarantees a spot in our program as we base our staffing on registrations.

How:

-Complete attached summer registration form and include check for the \$15 summer registration fee.

-If you currently hold a balance with Club Vikes, you will NOT be allowed to register until the balance has been paid in full.

When:

-Registrations can be turned in at any time to one of our Club Vikes Staff, at the Elementary Office, or via email— clubvikes@pelicanrapids.k12.mn.us



Our goal is to provide your child with a fun, safe, and intriguing environment. We all share a passion for children and feel so

blessed to be able to share that with your family!

-Club Vikes Staff

Financial

Partial or total tuition assistance may be available to qualifying families through state or county funds. For information and application procedures, call Lakes and Prairies Community Action at 877-773-5778. Families receiving financial assistance must provide verification of eligibility. If financial assistance is denied, parents or guardians will be responsible for contacting the coordinator to set up payment arrangements and will be responsible for paying ALL of the fees incurred.

CLUB VIKES SUMMER 2018 Name: _____

2 Forms of Registration Available:

Contracted Care (Daily Rates) OR Drop-In Care (Hourly Rates)

CONTRACTED CARE

*Guarantees your child a spot in our program for designated days of your choosing.

Daily Rates-

Full Days: \$23.00 / child per day (6-10 hours)

Partial Days: \$13.00 / child per day (less than 6 hours)

*You must give 1 week notification if you need to make changes to or cancel your registration or it may result in extra charges.

DROP-IN CARE

*Your child is NOT guaranteed a spot and will only be allowed to attend if there is enough staff to accommodate your child and you give notice before arrival. If you choose to use drop in care, you do not need to contract any days.

Hourly Rates-

\$3.50 / child per hour with a minimum of \$7.00 / child per day.

Overtime: If your child attends for more than 10 hours in one day, there will be an additional \$1.00 overtime fee for that day.

Late Pick-Up: You are required to pick up your child by 6:00pm. A late fee of \$5.00 will be charged for all late pick-ups, with an additional \$5.00 for every 15 minutes. Early drop-off fees may apply.

Field Trips: Additional fees may apply to field trips.

REGISTRATION FEE

Summer Registration Fee: \$15.00 per family (nonrefundable)

PAYMENTS

Billing statements will be mailed out every other Monday and payment will be due the following Friday. A \$5.00 late fee will be added to late payments of more than 3 days. You can pay by check, cash, or PaySchools. Make checks payable to ISD 548 and write Club Vikes on the memo line. Please put cash in a sealed envelope with your child's name and Club Vikes written on the outside.

Your child cannot attend Club Vikes if payment has not been received for 30 days or more, unless arrangements are made with the coordinator.

EMERGENCY CLOSINGS

You must pick up your child as soon as possible on emergency closings of Club Vikes, or make arrangements for someone else to do so. Club Vikes may close due to inclement weather or any possible building issues. You will not be charged for any days that we are closed.

Summer 2018 DATES / TIMES:

Monday-Friday

6:30am—6:00pm

Indicates Club Vikes is CLOSED

Indicates Club Vikes is Open

June 2018						
Su	Mo	Tu	We	Th	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
July 2018						
Su	Mo	Tu	We	Th	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
August 2018						
Su	Mo	Tu	We	Th	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

*Please turn in this registration form with \$15.00 registration fee (Complete front and back sides)



Summer 2018 Registration Form

Club Vikes

<u>Child's Name (first & last)</u>	<u>Nickname</u>	<u>Birth Date</u>	<u>Grade</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Address: _____ Zip: _____ Home Phone: _____
 Mother/Guardian Name: _____ Cell Phone: _____
 Email address: _____ (Required for billing)
 Father/Guardian Name: _____ Cell Phone: _____
 Email address: _____ (Required for billing—unless same as above)

Health & Emergency Information

In order to insure prompt medical attention incase of an emergency we need:

Insurance Company: _____ Policy Number: _____
 Medical Assistance Number: _____
 Allergies or health problems: _____
 Special Needs (that you would like us to be aware of) : _____
 Currently taking any medication: _____
 Name of family Doctor: _____ Clinic: _____
 Name of family Dentist: _____ Clinic: _____

List persons authorized to take your child from the program:

(They may be asked to provide a photo ID when picking up your child if they are not the parent/guardian)

Name:	Address:	Phone:	Relation:
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Will your child be receiving county assistance? _____ YES _____ NO

If yes, please provide your case workers name and phone number: _____

Designated Form of Registration

Type of Care Information:

- _____ My child will be attending full days (6+ hours)
- _____ My child will be attending partial days (Less than 6 hours)
- _____ My child will be attending Club Vikes using the DROP-IN RATE of \$3.50/hr per child.

I understand and agree to pay the above checked rate for each of my children.

Parent/Guardian Signature:

Special Permissions

I give Club Vikes permission use my child's photo in social media for purposes of public awareness, education, and recruitment. _____ YES _____ NO

I understand and agree to the following....

- \$15.00 deposit is due at the time of registration.*
- Payment is due every other Friday. (Daily rate checked above)
- Payments are made payable to ISD 548. (Club Vikes written on Memo Line of check)
- My child cannot attend Club Vikes when payment is not made for 30 days or more unless arrangements are made with the coordinator.
- I must give Club Vikes a week notice if there is a schedule change or I withdraw my child.
- I must sign my child IN and OUT on the Club Vikes attendance sheet each day my child attends.
- I must notify Club Vikes if someone other than an authorized person is picking up my child.
- I will be charged \$5 when I pick up my child after 6pm and an additional \$5 for every 15 minutes I am late.
- I undersigned that I will assume responsibility in case of accidents, injuries, and lost or damaged personal items during the programs duration.

Parent / Guardian Signature:

Date:

Staff Use Only: \$ _____ amount paid

Check # _____ Cash _____

Date: _____ Initials: _____

Name: _____

Please indicate what days your child(ren) will be attending Club Vikes by circling or highlighting.

Indicates Club Vikes is Closed

Indicates Club Vikes is Open

June 2018

Su	Mo	Tu	We	Th	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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July 2018

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August 2018

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